

# AGENDA

## SITTINGBOURNE AREA COMMITTEE MEETING

Date: Tuesday, 6 September 2022

Time: 7.00 pm

Venue: Lakeview Village Hall, Great Easthall Way, Sittingbourne, Kent ME10 3TF\*

### Membership:

Councillors Derek Carnell, Simon Clark, Steve Davey (Chair), Mike Dendor (Vice-Chair), Tim Gibson, James Hall, Ann Hampshire, Ken Rowles, Roger Truelove, Ghlin Whelan and Tony Winckless.

Quorum = 4.

### RECORDING NOTICE

Please note: this meeting may be recorded and the recording may be published on the Council's website.

At the start of the meeting the Chair will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by attending the meeting and speaking at Committee you are consenting to being recorded and to the possible use of those sound recordings for training purposes.

If you have any queries regarding this please contact Democratic Services.

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Pages

### Information for the Public

\*Members of the press and public may follow the proceedings of this meeting live via a weblink which will be published on the Swale Borough Council website.

Link to meeting: To be added.

### Privacy Statement

Swale Borough Council (SBC) is committed to protecting the privacy and security of your personal information. As data controller we ensure that processing is carried out in accordance with the Data Protection Act 2018 and

the General Data Protection Regulations. In calling to join the meeting you will be asked to provide a username which will be visible to those in attendance at the meeting and will not be shared further. No other identifying information will be made available through your joining the meeting. In joining the meeting you are providing the Council with your consent to process your username for the duration of the meeting. Your username will not be retained after the meeting is finished. Please note that you may use a pseudonym as your username, however please be aware that the use of any inappropriate name may lead to removal from the meeting.

If you have any concerns or questions about how we look after your personal information or your rights as an individual under the Regulations, please contact the Data Protection Officer by email at [dataprotectionofficer@swale.gov.uk](mailto:dataprotectionofficer@swale.gov.uk) or by calling 01795 417114.

## 1. Emergency Evacuation Procedure

The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures. The Chair will inform the meeting that: there is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside where directed. Await instructions before re-entering the building. Should anyone require assistance in evacuating the building, please make the Swale Borough Council officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.

## 2. Apologies for absence

## 3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships. The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non-Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that

the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the meeting.

4. Minutes

To approve the [Minutes](#) of the Meeting held on 21 June 2022 (Minute Nos. 124 - 137) as a correct record.

5. Southern Water

6. CityFibre

7. Matters arising from previous meetings 5 - 14

8. Public Forum

9. Local issues to be raised

10. Update on work plan - to include funding allocations for 2022-23 15 - 44

11. Matters referred to Area Committee by Services Committees

12. Matters to be referred to Service Committee Chairs for consideration

## Issued on Friday, 26 August 2022

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Area Committees, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**